

**CHEMICAL DEPENDENCY PROFESSIONAL
ADVISORY COMMITTEE
OPEN MEETING MINUTES**

DATE: June 27, 2003

PLACE: Department of Health
20435 72nd Avenue S Suite 200
Kent, Washington 98032

COMMITTEE MEMBERS: Karen E. Christensen, Chair
Robert Helgoe-Absent
Dr. R. J. Smith
Albert T. Wilkins
Mosen Haksar-Absent
Scott Munson
Dennis Malmer, Ex-Officio
Paul Weatherly

STAFF: Bob Nicoloff, Executive Director
Traci Black, Program Manager
Tammy Benson, Program Manager
Ericka Brown, Administrative Assistant
Janice Boden, Program Manager

CALL TO ORDER

Karen Christensen, Advisory Committee Chair, called the meeting to order at 9:08 a.m. The agenda and the minutes from the last meeting were approved.

Registered Counselor Program Presentation

Janice Boden presented a draft brochure of frequently asked questions for registered counselor applicants along with revised application instructions.

Guidelines for Assessing Applicant Backgrounds

Bob Nicoloff provided a summary of the discussion from the last meeting on the application review process. Robert Helgoe and Paul Weatherly will work with Mr. Nicoloff on an issue paper for the department on the topic.

Program Report

Licensee/Complaint/Discipline-Tammy Benson shared the following statistics:

License statistics: (As of June 26, 2003)

Current Number of Active CDP's -2476

Current Number of Expired CDP's-338

Complaint/Disciplinary Statistics:

Open Cases - 54

Intake/Assess - 1

Investigation - 22

Case Disposition - 26 *

STID - 0

Adjudication - 4

Default - 1

* All cases in case disposition are currently in the legal program.

Retired Active statistics

Current Number - 3

Statistics from the Registered Counselor Program – Tammy Benson shared that in the month of May 2003, there were 20 registered counselor applicants who marked their application stating that they would be entering the field of Chemical Dependency.

Ms. Benson shared that at the next committee meeting there will be a report reflecting three months of statistics.

Budget Update - Tammy Benson presented the April 2003 Budget Report and a Biennial Budget Comparison to the committee. The Chemical Dependency Profession balance has gone up and down but remains slightly high. The department is doing a fee study to determine if a fee reduction is necessary. By the end of the biennium we will have a more accurate budget update.

Updated Committee Roster - Tammy Benson provided the committee with an updated committee member roster and asked all members to notify her if there were any additional changes.

Committee Member Vacancies - Tammy Benson discussed committee member reappointment for Albert Wilkins and Scott Munson. Program will email them board appointment applications.

Enhancement Plan and Continuing Education Credits

The committee discussed whether or not it would be beneficial for program to send out a reminder letter regarding the enhancement plan. Tammy Benson shared that there have been very few phone calls related to the plan lately and she was concerned that sending another letter at this time might confuse CDP's instead of providing clarification. At this time program will refrain from sending a letter.

Department of Health Relationship with Department of Corrections – This discussion was tabled until a future meeting.

Supervised Experience -

Tammy Benson presented a letter submitted to DASA and Department of Health from Michael Wagner regarding the absence of any definition of Chemical Dependency Trainee in the DASA statutes. Mr Wagner shared concern that with the current statutes an untrained person can provide treatment services without a qualified supervisor after only 50 hours of direct supervision.

Karen Christensen presented a letter submitted to program from Kathleen Barr, Instructor at Columbia Basin College regarding the chemical dependency trainee requirements. Ms. Barr expressed concern over the fact that there is no required education prior to a trainee seeing patients.

Dennis Malmer addressed both these correspondence by sharing that DASA has never received any complaints of patient harm due to a trainee who lacked education. Mr. Malmer stated that this issue has been raised in the past but due to the fact that there haven't been any reported cases of harm to patients he did not believe that there would be support for an educational requirement. The committee asked that program send copies of any complaints related to standard of care by trainees who may not have had proper training to DASA.

Course Clarification

Tammy Benson discussed looking at educational programs to determine if courses meet the WAC requirements. For the next meeting program staff will bring a list of the nineteen schools and few example course syllabi to look at.

Open Forum For Public Input

There were no public comments.

Other Issues

Tammy Benson asked the committee if they had previously discussed how long appointments for the chair and vice-chair positions last. The committee did not recall if the length of the positions had been discussed but felt a process should be set. This topic will be added to the next meeting agenda.

Review of Meeting

Ericka Brown reviewed the major points of the meeting.

Adjournment

The meeting adjourned at 1:15 p.m.

Recorder:

Tammy Benson, Program Manager

Approved by:

Karen E. Christensen - Chair